

NORTHLAKE WOODS PUBLIC SCHOOL

PERSONAL DEVICE RESPONSIBLE USE GUIDELINES

Essential Literacy

In today's world, knowledge is readily accessible through the use of technology. Students must learn how to critically assess this knowledge. Essential literacy skills outlined in the Ontario curriculum identify the need for students to demonstrate the ability to: analyze data, form an opinion, interpret information, and reflect on the significance of what they read.

Waterloo Region District School Board has recognized the importance of technology use in the learning cycle. Wireless networks have been installed in all schools throughout the board in order to allow wireless internet access.

At Northlake Woods, we know that access to technology, through school and personal devices, fosters essential 21st Century Literacy and Digital Citizenship skills. Students will continue to be instructed and guided by their teachers to use technology responsibly, as *one* of a range of tools to support and enhance their classroom learning.

What are Personal Devices?

Personal devices include mobile technology such as: iPods, iPads, Playbooks, netbooks, laptops, tablets, as well as gaming devices and Smart phones that have access to the internet.

Personal Device Use at School

In classrooms, personal devices may be used for the following purposes:

- *accessing Web 2.0 applications*
- *carrying out online research*
- *collaborative writing*
- *group or project work*
- *collaborating and commenting on wikis, blogs, or other social media platforms*
- *practising concepts*

Teacher Discretion

The use of personal devices in the classroom is at the discretion of individual teachers. Teachers may choose to invite students to bring devices to class, on designated days and for specific purposes. The use of personal devices in classrooms will be carefully planned, guided, and supported by teachers. Opportunities will vary from class to class based on units of study, appropriateness of certain tools, and age and experience of students.

Restrictions

This policy does NOT permit students to bring devices to school all the time and to use them freely.

Northlake Woods Personal Device Guidelines

At the request of their classroom teacher, students may be permitted to bring personal devices to school. Device use at school will support and enhance learning in the classroom. School computers and school-owned personal devices will also be made available to students.

The following guidelines must be understood and adhered to with respect and appreciation.

1. I agree to follow the guidelines in the WRDSB *Code of Digital Conduct* and the *Responsible Use Policy*.
2. I understand that when my personal device is at school, it will be used for learning purposes only in the classroom or learning environment as indicated by the teacher. ***Devices will not be used during nutrition breaks or outdoor play time; nor will they be allowed in washrooms and change rooms.***

3. I am responsible for maintaining my personal device at all times.
4. I will not plug into the network any devices capable of broadcasting or sharing private information or sync my personal device to a school computer.
5. I will not make calls, write texts, take pictures or record video of other students.
6. I understand that I am fully responsible for my own device, whether lost, stolen, or damaged.

Student Agreement

I value having the privilege to access the **WRDSB wireless network** with my personal device. I understand that along with this privilege comes great responsibility.

I agree that if I fail to abide by the user expectations listed above, I may lose my access privileges. I may have my device temporarily confiscated, and/or may be subject to disciplinary action as per school and board procedures.

I have read, understood, and will abide by the user expectations listed above.

Student Signature: _____

Parent Signature: _____